

Assessment grid for checking the eligibility of candidates/tenderers (local procedures)

CONFIDENTIAL

Candidate/Tenderer 1-5 of 0

1	Commission manager		Project title	Land Management and Decentralized Planning			Processing number:	G-012532-001				
2	Commercial assessor		Service tendered:	Moderation and facilitation services			Transaction number:					
3	Technical assessor											
4												
5				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5				
6	A. General information (all procedures)											
7	I. Commercial eligibility assessment (if 'yes' in all instances, the tenderer is eligible)			Yes / No	Yes / No	Yes / No	Yes / No	Yes / No				
8	General administrative and/or legal documents (needs to be specified by country office)											
9	No compulsory grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are compulsory grounds for exclusion, enter 'no' and the tender is ineligible)											
10	No optional grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are optional grounds for exclusion, enter 'no' and the tender is ineligible)											
12	Information: Evidence of incorporation											
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium											
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year). If required: financial statements provided			At least: 0,000USD (state the currency)								
15	Average number of employees and managers for the past three calendar years			At least: 3 persons								
16	Result											
17												
18	II. Technical eligibility assessment (if 'yes' in all instances, the tenderer is eligible)			Yes / No	Yes / No	Yes / No	Yes / No	Yes / No				
19	The technical assessment is only based on reference projects with a minimum commission value of:											
20	At least 3 reference projects in the technical field	Moderatin and facilitation										
21	and at least (If needed only complete with other minimum criteria or erase)	reference projects [please select region/country]	In the last 36 months (for construction contracts 60 months) before the date of publication of this tender.									
22	Result											
23												
24	Overall result, commercial and technical											
25												
26	B. Ranking (in addition for calls for competitive tender with a limited number of candidates)											
27	III. Weighted criteria											
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
29	Critereon	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
30												
31	1. Technical experience											
32	Technical experience (up to five specialist areas, including cross-cutting themes)											
33	1.	10										
34	2.	10										
35	3.	10										
36	4.	10										
37	5.	10										
38	Total 1.	50										
39	2. Regional experience											
40	Regional experience [please select region/country]	30										
41	3. Experience of development projects (ODA-financed)											
42	Experience of development projects (at least 50% ODA-financed)	20										
43	Overall total	100										
44	Ranking			1		1		1		1		1

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU